

PROJECT SANCTUARY APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION:

| | |
|---|--------------|
| NAME (LAST, FIRST, MIDDLE): | DATE: |
| ADDRESS (STREET, CITY, STATE, ZIP): | |
| MAILING ADDRESS (IF DIFFERENT THAN ABOVE) | |
| PHONE NUMBER: () | SOC. SEC. #: |
| NAME AND RELATIONSHIP OF ANY RELATIVES IN OUR EMPLOY: | REFERRED BY: |

EMPLOYMENT INFORMATION:

| | |
|--|--|
| POSITION: | |
| DATE YOU CAN START: | INTERESTED IN: <input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY |
| ARE YOU EMPLOYED NOW? | MAY WE CONTACT YOUR EMPLOYER? |
| HAVE YOU EVER APPLIED WITH PROJECT SANCTUARY BEFORE? | WHEN / WHERE: |
| ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THIS COUNTRY? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(PROOF OF U.S. CITIZENSHIP OR IMMIGRATION STATUS WILL BE REQUIRED UPON EMPLOYMENT)</small> | |
| HAVE YOU EVER BEEN CONVICTED OF A FELONY? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(A CONVICTION MAY BE RELEVANT IF JOB-RELATED, BUT DOES NOT NECESSARILY BAR YOU FROM EMPLOYMENT)</small> | |
| IF YES: CONVICTION DATE _____ EXPLANATION: _____ | |
| DO YOU HAVE A VALID: <input type="checkbox"/> CA DRIVER'S LICENSE <input type="checkbox"/> AUTOMOBILE <input type="checkbox"/> AUTO INSURANCE | |

FORMER EMPLOYERS: LIST THE LAST FOUR EMPLOYERS, STARTING WITH PRESENT OR MOST RECENT.

| DATE MONTH AND YEAR | NAME AND ADDRESS OF EMPLOYER | SALARY | POSITION | REASON FOR LEAVING |
|------------------------|------------------------------|------------|----------|--------------------|
| FROM: | | \$ PER: | | |
| TO: | | | | |
| FROM: | | \$ PER: | | |
| TO: | | | | |
| FROM: | | \$ PER: | | |
| TO: | | | | |
| FROM: | | \$ PER: | | |
| TO: | | | | |

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EDUCATION:

| SCHOOL | NAME AND LOCATION | GRADUATED | | MAJOR SUBJECTS | GPA |
|-------------------------|-------------------|-----------|--|----------------|-----|
| HIGH SCHOOL OR GED | | | | | |
| | | | | | |
| COLLEGE / UNIVERSITY | | | | | |
| | | | | | |
| OTHER (SPECIFY) | | | | | |
| | | | | | |

OTHER INFORMATION

| |
|--|
| SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK: |
| |
| SPECIAL TRAINING: |
| |
| |
| ACTIVITIES: (CIVIC, ATHLETIC, ETC.) |
| |
| |
| <small>EXCLUDE ORGANIZATION, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, CREED, SEX, MARITAL STATUS, AGE, COLOR, OR NATIONAL ORIGIN OF ITS MEMBERS.</small> |

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ON YEAR.

| | NAME | ADDRESS | BUSINESS | YEARS ACQUAINTED |
|----|------|---------|----------|------------------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |

I HEREBY CERTIFY THAT ALL OF THE FOREGOING INFORMATION I HAVE SUPPLIED IN THIS APPLICATION IS CORRECT AND COMPLETE. I UNDERSTAND THAT PROJECT SANCTUARY MAY BE VERIFYING THE INFORMATION PROVIDED AND THAT ANY FALSIFICATION OF INFORMATION WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL UPON DISCOVERY THEREOF. I GIVE PROJECT SANCTUARY PERMISSION TO CONTACT ANY OR ALL OF MY PREVIOUS EMPLOYERS (EXCEPT AS NOTED ABOVE) AND REFERENCES FOR FULL INFORMATION AND HEREBY RELEASE PROJECT SANCTUARY FROM ANY AND ALL LIABILITY FOR DOING SO.

IF EMPLOYED AND IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE RULES, PROCEDURES AND POLICIES OF PROJECT SANCTUARY. I UNDERSTAND THAT NO MANAGEMENT REPRESENTATIVE HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.

PROJECT SANCTUARY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST ANY EMPLOYEE OR APPLICANT FOR EMPLOYMENT ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION.

SIGNATURE OF APPLICANT _____ DATE _____

TO BE COMPLETED BY PROJECT SANCTUARY

DATE RECEIVED: _____ RECEIVED BY: _____

INTERVIEW: YES NO INTERVIEW DATE: _____

RESPONSE MAILED: YES NO DATE MAILED: _____

DATE FILED: _____